

CODE OF ETHICS

Commonwealth Policy: It is the policy of the Commonwealth to promote the well-being of its employees by maintaining high standards of work performance and professional conduct.

Purpose: The purpose of this code of ethics is to establish a framework for ethical and professional conduct for the Virginia Board of Accountancy's employees. The VBOA staff is expected to conduct themselves according to ethical principles and moral standards, while maintaining personal integrity and utilizing sound judgment to protect the citizens of the Commonwealth.

As an employee of the VBOA, I will:

Integrity

1. Dedicate my efforts toward earning the respect, trust and confidence of elected and appointed officials, those with whom we work, those we serve and the public.
2. Perform my job in an effective and efficient manner, while committing to the highest ideals in the stewardship of public resources.
3. Pledge myself to exemplary conduct, acting in an open, equitable and consistent manner in all relationships, and treating all persons in a fair, respectful and courteous manner.
4. Abide by the employee Standards of Conduct and related policies issued by the Department of Human Resource Management.
5. Promote the well-being of the public, including those we serve and my colleagues.
6. Not allow conflicts of interest between myself and others.
7. Not use public resources for personal gain or for political purposes.
8. Not knowingly sign, subscribe to, or permit issuance of any information that contains a misstatement or omits a material fact.
9. Not knowingly conduct or condone any illegal or improper activity by others.
10. Hold myself accountable for adhering to the Code of Ethics.



Competency

11. Exercise prudence and integrity in managing the Commonwealth's finances and resources.
12. Strive for professional excellence by maintaining and enhancing my professional knowledge, skills, and abilities.
13. Provide all reports and information in conformance with applicable laws, regulations and professional standards.
14. Strive to provide performance and counsel of the highest quality.

Confidentiality

15. Respect the value and ownership of information received and do not disclose information without the appropriate authority unless there is a legal or professional obligation to do so.
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