



Wednesday, April 23, 2025

Board Meeting Agenda

10:00 a.m.

Board Room #4

2nd Floor Conference Center

9960 Mayland Drive, Henrico, VA 23233

Virtual link: <https://teams.microsoft.com>

- 10:00 a.m. Call to order – **Wendy Lewis, CPA, Chair**
Security briefing – **Veronica Paulson, Administrative Assistant**
Determination of quorum
Approval of April 23, 2025, agenda
Approval of March 18, 2025, board meeting minutes
- 10:05 a.m. Public comment period (general)*
- 10:10 a.m. Public comment period (for enforcement agenda) *
- 10:15 a.m. Enforcement agenda – **Matthew Ross, Enforcement Director**
Consent agenda
 - 2024-0356 - Consent Order (Hagen)
 - 2025-0014 - Consent Order (Hagen)**Recommendations after informal fact-finding hearing:**
 - 2024-0325 - Recommendation (Hagen & Bradshaw)
 - 2024-0360 - Recommendation (Hagen & Bradshaw)
 - 2024-0145 - Recommendation (Cotton & Bradshaw)
 - 2024-0373 - Recommendation (Bradshaw)
- 10:45 a.m. NASBA and AICPA committee updates – **Wendy Lewis, CPA, Chair**
- 11:00 a.m. Board elections – **Nancy Glynn, CPA, Executive Director**
Nominees for Chair
Nadia Rogers
Nominees for Vice-chair
Dale Mullen
Angela Rudolph-Wiseman, CPA
- 11:15 p.m. Executive Director's report – **Nancy Glynn, CPA, Executive Director**
 - General update report
 - Financial and Board Report update – **Renai Reinholtz, Deputy Director**
 - 10-year financial forecast analysis
 - Enforcement update – **Matthew Ross, Enforcement Director**
 - Regulation and communications update – **Alessandra Gabriel, Information and Policy Advisor**
- 11:40 p.m. Board discussion topics – **Wendy Lewis, CPA, Chair**
 - Proposed changes to fee schedule and regulations (decision)

- UAA exposure draft response (decision)
- System implementation update – **Nicole Oliver, CapTech**
- Review current strategic initiatives (discussion)
- Topics and format for June planning meeting (discussion)
 - Current ongoing initiatives at VBOA
 - Regulation changes (FY 2026)
 - Implementation of Licensing and Enforcement system (Fall 2025)
 - Revising policies and procedures as needed to meet Code of Virginia changes effective January 1, 2026
 - Experience requirements
 - Timing of application acceptance
 - Communication plan and potential webinar on changes
 - Improving awareness of the profession (ongoing)
 - Board review and potential guidance for APS, PE and ESOPs operating in Virginia
 - Potential topics from board meeting discussions
 - CPE (reviewing and potentially revising requirements and violations)
 - Inactive

12:30 p.m. Adjourn for lunch

1:00 p.m. Board discussion topics continued – **Wendy Lewis, CPA, Chair**

2:00 p.m. Closed session (if necessary)

- Disciplinary, personnel, and legal advice – §2.2-3711(A)(1), (8), (27)

2:30 p.m. Additional items for discussion – **Wendy Lewis, CPA, Chair**

- AICPA Professional Standards exposure draft (Due June 14, 2025)
- Introduction to proposed changes to the VBOA bylaws
- Potential grace period for late renewals
- Setting a fixed date for future board meetings
- Future meeting dates
 - June 11, 2025 (Planning meeting) T2461335
 - September 26, 2025, *tentative*
 - November 6, 2025 (William & Mary)
 - December 4, 2025
- Sign Conflict of Interest forms and travel expense vouchers

3:00 p.m. Adjournment

***Five-minute public comment, per person, on those items not included on the agenda.**

Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the VBOA office at (804) 367-8505 at least five days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The VBOA fully complies with the Americans with Disabilities Act.