

**Tuesday October 24, 2023**

**Board Meeting Agenda**

Board Room #1  
2nd Floor Conference Center  
9960 Mayland Drive  
Henrico, VA 23233

- 10 a.m. Call to Order – **Wendy Pace Lewis, CPA, Chair**  
Security Briefing – **Nicole Reynolds, Licensing and Operations Support**  
Determination of Quorum  
Approval of October 24, 2023, Agenda  
Approval of August 29, 2023, Board meeting minutes
- 10:15 a.m. Public comment period (general)\*
- Jason Sayre
  - Justin Nguyen – Comments on CPE carryback
- 10:25 a.m. Conflict of Interest - **G. Stewart Petoe, Executive Director, Conflict of Interest and Ethics Advisory Council**
- 10:45 a.m. Public comment period for Enforcement Agenda\*
- 2022-0263 – Request for payment plan.
- Enforcement Agenda – **Matthew Ross, Enforcement Director**
- **Consent Agenda**
    - 2022-0557 – Consent Order (Saunders)
    - 2023-0169 – Consent Order (Warwick)
    - 2023-0201 – Consent Order (Rudolph-Wiseman)
    - 2023-0248 – Consent Order (Rudolph-Wiseman)
  - **Decisions after Informal Fact Finding Hearing**
    - 2021-0086 – Board Order (Bradshaw)
    - 2022-0502 – Board Order (Bradshaw)
    - 2021-0088 – Board Order (Cotton)
    - 2022-0333 – Board Order (Glynn)
    - 2022-0500 – Board Order (Glynn)
    - 2022-0511 – Board Order (Glynn)
    - 2023-0021 – Board Order (Glynn)
    - 2023-0134 – Board Order (Glynn)
- 11:00 a.m. NASBA and AICPA Committee Updates – **Wendy P. Lewis, CPA, Chair**
- 11:15 a.m. Executive Director’s Report – **Nancy Glynn, CPA, Executive Director**
- General updates
  - Financial and Board Report update – **Renai Reinholtz, Deputy Director**

- Enforcement update – **Matthew Ross, Enforcement Director**
- Communications and ethics segment update – **Kelli Yoder, Communications Specialist**

11:30 a.m. Board Discussion Topics – **Wendy P. Lewis, CPA, Chair**

- NASBA Board update – **Stephanie Saunders, CPA, NASBA Chair-Elect**
- Credit Relief Initiative – **Stephanie Saunders, CPA, NASBA Chair-Elect**
  - Vote on CRI resolution – **Nancy Glynn, CPA, Executive Director**

12:15 p.m. Adjourn for lunch

12:45 p.m. Board Discussion Topics – **Wendy P. Lewis, CPA, Chair**

- Board Recusal Discussion – **David Cotton, CPA,**
- S.M.A.R.T. Goals 2023 update – **Nancy Glynn, CPA, Executive Director**
  - Underlined goals are scheduled for discussion
    - Code and Regulations Including Fee Structure – Oct. 2023 – Draft revisions
    - CPE Requirements – due Oct. 2023 – Defining SMART goal and outcomes
    - CPA Pipeline – due Oct. 2023 – Calendar of Milestones for Board Members
    - Licensing and CPE System – Oct. 2023 – Continuing negotiations with licensing system administrators
    - 150 Hours – due Dec. 2023 – Research / Info Presentation / Plan Recommendations
    - Inactive Status Policy – April 2024 – States Survey / Stakeholder Input
    - Review VBOA Policies – June 2024 – Review Policies and guidance documents

2:15 p.m. Closed Session (as needed)

2:30 p.m. Additional Items for Discussion

- Sign Conflict of Interest forms
- Sign Travel Expense vouchers
- Future meeting dates
  - December 1, 2023, to be held at the University of Virginia
  - January 17, 2024
  - **February 21, 2024**
  - **May 15, 2024**
  - **June 12, 2024**

3 p.m. Adjournment

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**\*Five-minute public comment, per person, on those items not included on the agenda.**

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