



---

---

## **Ethics Committee Meeting September 10, 2018**

The Virginia Board of Accountancy held its annual Ethics Committee Meeting on Monday, September 10, 2018, in Board Room #3 of the Perimeter Center, 9960 Mayland Drive, Henrico, Virginia 23233.

The following committee members present were:

Roy D. Peters, CPA  
John J. Renner, CPA  
Tom E. Rosengarth, CPA  
Kristin L. Woodson, CPA  
Douglas E. Ziegenfuss, CPA

The Board member present was:

D. Brian Carson, CPA, Board Liaison

The VBOA staff members present were:

Mary T. Charity, Acting Executive Director and Deputy Director for Operations  
Kelli Anderson, Communications Manager  
Patti Hambright, CPE Coordinator and Administrative Assistant

Also in attendance for the meeting were:

Emily Walker, CAE, Vice President, Advocacy, Virginia Society of Certified  
Public Accountants (VSCPA)  
Linda Newsom-McCurdy, CAE, Senior Director of Member Value, VSCPA  
Chip Knighton, Communications Manager, VSCPA  
Kathy Suddarth, Education Coordinator, VSCPA  
David Peters, CPA, Strategic Relationship Manager and Financial Advisor, Carroll  
Financial Associates (on behalf of the VSCPA)  
James (Jim) Cole, CPA (on behalf of the VSCPA)

## **CALL TO ORDER**

Ms. Charity called the meeting to order at 10:05 a.m.

## **WELCOME AND INTRODUCTIONS**

Ms. Charity welcomed the members of the committee, VBOA and VSCPA staff. She thanked the committee members for their participation and willingness to serve. Committee members, VBOA and VSCPA staff introduced themselves.

## **COMMITTEE'S CHARGE/BOARD POLICY #8, ETHICS COMMITTEE**

Ms. Charity provided approval-rating statistics regarding the 2018 Virginia-Specific Ethics Course. She noted the outline would be presented to Board Members for approval at the September 25, 2018, Board meeting.

## **OPEN DISCUSSION**

### **Learning Objectives**

Ms. Newsom-McCurdy suggested and discussed three learning objectives to keep in mind while forming the outline.

- Services to the public beyond vocation
- Update on rules and regulations
- Staying on the ethical course

### **Reviewing Prior Ethics Outlines**

Mr. Carson opened the floor for member comments in regards to the CY2018 ethics course.

### **Member Suggestions/Ideas**

Committee members shared topic suggestions and provided in-depth discussion regarding the subjects.

### **Develop 2019 Ethics Course Outline**

Following a thorough discussion, the members agreed on a proposed outline to present to the Board. Ms. Charity thanked the committee members for their time and contributions. The

committee scheduled the meeting for developing the 2020 Virginia-Specific Ethics Course outline for September 12, 2019.

**NEXT STEPS**

Following the meeting, Ms. Charity and Ms. Hambright will develop the draft format and submit the information to the committee members for comment. The members will respond with comments and suggestions prior to the September 25, 2018, Board meeting. Following Board approval, the outline will be presented to the VSCPA.

**TRAVEL EXPENSE VOUCHERS**

Travel expense vouchers were signed and received.

**ADJOURNMENT**

There being no further business before the VBOA Ethics Committee, the meeting was adjourned at 1 p.m.

**APPROVED:**

---

Mary T. Charity, Acting Executive Director and  
Deputy Director for Operations