

Request for CPE Credit for Published Works

In order to receive CPE credit from the Virginia Board of Accountancy for writing material or a publication, the material must be relevant to providing services to the public or to an employer. In accordance with Board regulation, the material must be formally reviewed by an independent party and must be published in a book, magazine or similar publication used by individuals who provide services to the public or to or on behalf of an employer.

Name: _____ License number: _____

Address: _____

PUBLICATION INFORMATION

Requested number of CPE credits: _____

Title: _____

Publication description (if necessary, attach additional pages): _____

A website link or copy of the publication **must** be provided.

Website link: _____ Copy attached: Yes

Date published: _____

FIELD OF STUDY (check all that apply)

- | | | | |
|--|--|---------------------------------------|----------------------------------|
| <input type="checkbox"/> Academia | <input type="checkbox"/> Professional journal | <input type="checkbox"/> Economics | <input type="checkbox"/> Finance |
| <input type="checkbox"/> Accounting and auditing | <input type="checkbox"/> Auditing governmental | <input type="checkbox"/> Other: _____ | |

PREPARATION TIME (hours and minutes, minus breaks)

Total time spent researching: _____ Total time spent writing: _____

Total time spent editing: _____ Total time spent performing the final review: _____

REVIEWER/EDITOR INFORMATION

Name of reviewer/editor: _____

Description of review process: _____

I confirm that the information provided is true and correct. I understand that if providing false, misleading or deceptive information may subject me to disciplinary action by the VBOA.

Signature: _____ Date: _____